

**IN THE UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF ARKANSAS**

FILED
US DISTRICT COURT
WESTERN DISTRICT
OF ARKANSAS
November 3, 2025
OFFICE OF THE CLERK

IN RE: ACCESS AND MANAGEMENT OF SEALED DOCUMENTS

ADMINISTRATIVE ORDER NO. 2025-1

In response to the recent escalation in cyberattacks on the Case Management/Electronic Case Filing (CM/ECF) systems of federal courts, the Western District of Arkansas has implemented new procedures for the storage and management of sealed documents;

IT IS HEREBY ORDERD that, effective as of the date of this order and until such time the court orders otherwise,

1. **Electronic Access to Sealed Documents.** Parties may resume filing sealed documents in the CM/ECF system, but the documents will no longer be accessible or viewable to the parties by electronic means.
 - a. Although the parties will receive a notice of electronic filing (NEF) when a sealed document is filed in CM/ECF, the document link on the NEF will only contain a placeholder PDF.
2. **Service of Sealed Documents Filed in CM/ECF.** Because sealed documents filed in CM/ECF are no longer accessible or viewable electronically, service of those documents cannot be accomplished through CM/ECF. Parties will need to serve sealed documents by other appropriate means as provided by the Federal Rules of Procedure.
 - a. When appropriate, the Clerk's Office will provide court filed sealed documents by mail unless other means are authorized by the court.
3. **Additional Copies of Sealed Documents.** Because sealed documents that are filed in CM/ECF are no longer accessible or viewable electronically, a party with the right to access a sealed document in a case may request a

paper copy by contacting the Clerk's Office
at: FSM_Info@arwd.uscourts.gov.

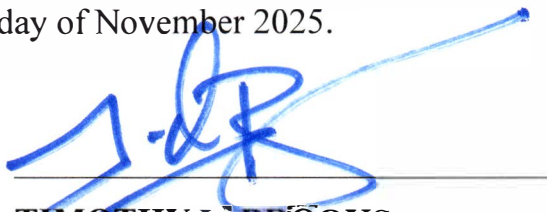
a. Applicable fees will be applied to such requests.

4. **Highly Sensitive Documents (HSD's).** Sealed documents that are defined as HSD's will continue to be subject to the court's HSD procedures as set forth in [General Order 2021-01](#).

5. **Questions regarding Sealed Document Procedures.** Any questions about the filing of and access to sealed documents should be directed to the clerk's office at FSM_Info@arwd.uscourts.gov or 1-833-853-0345.

This Administrative Order supersedes all prior court orders, announcements, and/or administrative policies and procedures regarding sealed document filing.

IT IS SO ORDERED, this 3rd day of November 2025.



TIMOTHY L. BROOKS
CHIEF UNITED STATES DISTRICT JUDGE
WESTERN DISTRICT OF ARKANSAS