

CM/ECF PDF Document Requirements

PDFs with the following content will be accepted:

- Contains editable forms
 - **NOTE:** These documents may be rejected by court policy.
 - Appellate CM/ECF may be configured to reject PDFs with editable forms.
- Contains hyperlinks to external web sites
- Meets the PDF-A standard
- Contains optical character recognition (OCR) meta-data
- Comprised of scanned documents
 - **NOTE:** Courts may stipulate acceptable dots-per-inch (dpi) standards.
 - ARWD requires scanned PDF's to use 300 dpi
- Created with Mac OS X using a fillable form in the Chrome browser
- Created with Mac OS X using MS Word and selecting the option, “Best for Electronic Distribution”

PDFs with the following content will be rejected:

- Does not comply with PDF format standards
- Contains JavaScript
- Encrypted or password-protected
- Contains scripts which can launch an external application
- Contains internal attachments
- Contains audio and video content
 - **NOTE:** Appellate CM/ECF will allow audio and video content to be embedded and attached by internal court users.
- Created with Mac OS X using a fillable form in the Safari browser
- Created with Mac OS X using MS Word and selecting the option, “Best for printing”