Sample Request for Quotations (Products) Order Against Non-Judiciary Contract, Incl. GSA Schedule Lowest Price, Technically Acceptable

Request for Quotation

RFQ Number: Request Date:

To:

Special Notes:

This is a request for **Open Market Pricing**.

Items requested are using Haworth, ESI, National, and OFS product numbers; however, we are requesting Haworth, ESI, National, OFS, or equal. We are seeking Finish Options in Grade A or equal.

All items should be quoted **F.o.b. Destination**

Quotes may be e-mailed to the below listed address by July 19, 2021. Submit a quotation by using the attached quote sheet.

A fixed price award from this RFQ will be made based on the lowest priced, technically acceptable offer. Delivery is desired within 56 days after receipt of order (ARO).

Quotes and questions concerning this RFQ should be addressed to Brett Hagy at US District Courts – Western Arkansas, 30 S 6th Street, Fort Smith, AR 72901,(479-709-5454), and <u>brett_hagy@arwd.uscourts.gov</u> (cc: sarah_luginbuhl@arwd.uscourts.gov).

The **Delivery Address** for this purchase will be:

30 S 6th Street, Suite #10308 Fort Smith, AR 72901

Sincerely,

Brett Hagy Contracting Officer

Attachment

Page | 1

Item No.	Description	Quantity	Unit	Unit Price	Extended Price
1	WM-P32 / 32"W P.E.T. Wire Manager (OFS)	1	Each		
2	108016 / Cinque 25.75x27.75x32.5/37.5 Mid-Back Swivel (OFS)	2	Each		C4N - 5-Prong With Standard Casters (Base, Cinque) Pal - Polished Aluminum (Base Finish) 3 - Grade 3 Material (Grade) Malt - Maharam Lariat (Grade 3 Material) 3012306 - Taupe 010 (Fabric, Maharam Lariat)
3	UC-2419/27.5x25x29.5 Utility Cart, Meeting Room (OFS)	1	Each		~3 - Laminate (Finish) Dsp - Desert (Dsp) (Finish, Laminate) Era - Era (Pull) Bko - Onyx (Pull Finish)
4	6-MCT-22/36.25 / 22W x 36.25 Rectangular Worksurface (OFS)	1	Each		T - T ritpl-Pp Edge (Material) -W(W - TI Wood Grain Whit 2Mm Pp Edge (Top Finish Da - Desert (Da) (Top Finish, TFL Wood Grains) Fy - Square (Edge) Da - Desert (Da) (Edge Finish, TFL) G1 - No Grommact (Grommet) G1 - No Grommact (Grommet) G1 - No Catouxt (Rowree Catout) A9F - No Cutouxt (Rowree Catout)
5	6-3031HDW2 / 30" x 30.5" Organizer with Doors (OFS)	3	Each		T - Tfl (Material) Ds2 - Desert (Ds2) (Chassis Finish) -Sw - Tfl Wood Grain (Door Finish) Ds2 - Desert (Ds2) (Door Finish) Lsk1 - Requires 1 Lock Core, Locking (Lock)
6	WM-P32 / 32"W P.E.T. Wire Manager (OFS)	1	Each		
7	6-3655BC / 36" X 14" X 55" Bookcase, Two Adjustable Shelves, 1 Sta onary Shelf, Finished Back (OFS)	1	Each		T - Tfl (Material) Dc2 - Desert (Dc2) (Chassis Finish) Dc2 - Desert (Dc2) (Adjustable Shelf Finish)
8	NS6-1010046 / Staks Tops 36"W X 19"D X 1.125"H Special feature: size (OFS)	1	Each		T - Til /ligh-Pp Edge (Material) W/W - TI Wood Grain With 2Mm Pp Edge (Top Finish Dd Deset (Dd.) (Top Finish, TFL Wood Grains) Ey -Sagure (Edge) Galaxy (Top Finish, TFL) Gl No Groumet (Grommet Gl No Groumet (Grommet Gl No Groumet (Grommet Gl No Groumet (Commet Gl No Groumet (Commet) A9F - No Cubut (Power Cubut)
9	CP-1 / 4 x 4 Clamp Plate (OFS)	6	Each		
10	6-4231HDW2 / 42" x 30.5" Organizer with Doors (OFS)	1	Each		T - TB (Material) Del Derritolo (Clausis Finish) Der TB (Clausis Finish) Del - Desert (Del (Door Finish) Del - Desert (Del (Door Finish) Lekl - Requires I Lek Core, Locking (Lock)
11	6-MCT-45.75/22 / 45.75W x 22D Rectangular Worksurface (OFS)	1	Each		T. TB. High-Pp Edge (Material) -WW-TD. Wood Grain With Mum Pp Edge (Top Finish) D-2. Deset (Ed). (Top Finish, FL. Wood Grains) Ey-Square (Edge) D-2. Hoset (DA) (Edge Finish, TFL) Grain (Edge) (Edge Finish) ASF - No Catoot (Rower Catoot) ASF - No Catoot (Rower Catoot)
12	6-AMPC / 48" - 65.9375" x 11.75" Modesty Panel, Frosted Acrylic (OFS)	1	Each		50 - 50 inches (Widh) 25 - Pine I 4" (plus Fraction)

Quote Sheet for RFQ Number: _____

Item No.	Description	Quantity	Unit	Unit Price	Extended Price
13	6-MCT-66/30 / 66W 30D Rectangular Worksurface (OFS)	1	Each		T Tö. Algol-Pp Edge (Material) WW - TB. Wood Grains With 2Mm Pp Edge (Top Finish Da 2-beert (Da) (Top Finish, TFL Wood Grains) Fy - Square (Edge) Of - No (Grammet (Forommet) G1 - No Grammet (Forommet) G1 - No Grammet (Forommet Finish) A9F - No Canout (Power Canout)
14	NS6-1010047 / Staks Tops 90"W X 19"D X 1.125"H Special feature: size (OFS)	1	Each		T. T. (14)-JP Edge (Material) -WW - TH Wood Grain WHI Jiam by Edge (Trop Family 10-2 - Seen (12): (Top Family, TH: Wood Fy-Super: (Edge) De a -boser (L2): (Edge Family, TH: L) G : No Consumer (Tommor Finis) AdF - No Catout (Power Catour)
15	6-MPB-2 / Single Bracket (OFS)	2	Each		Bko - Onyx (Finish)
16	6-KMPB / TFL Wood Grain and TFL Solid Colors, 30"-47.9375" x 11.75" Modesty Panel (OFS)	1	Each		46 - 46 Inches (Widh) .b. Norse (plus Fraction) W. Til Wood Grain (Finish) Dr2 - Desert (Dr2) (Finish)
17	6-NW1619MPD1 / Worksurface Height Box/Box/File Pedestal No Riser Support, Use with 22"D Worksurfaces, 15.625"W x 19.375"D x 27.875"W (OFS)	1	Each		T - TB (Datarial) De 2- Desert (Dc2) (Chassis Finish) De 2- Ossert (Dc2) (Top Drawer Finish) De 2- Desert (Dc2) (Bo on Drawer Finish) Lw - Unfinished (Back) Lc41 - Reguires 1 Lock Core, Locking (Lock) Parallel - Parallel (Pult) Bas - Orgy (Pult Finish)
18	6-NW3622MPD3 / Worksurface Height File/File Pedestal No Riser Support, Use with 22"D Worksurfaces, 36"W x 21.875"D x 27.875"H (OFS)	1	Each		T - TH (Material) D-2 - Desert (D-2) (Top Darset Finish) D-2 - Desert (D-2) (Top Darset Finish) D-2 - Desert (D-2) (So on Darset Finish) Lw - Unfinished (Back) Lw! - Reguires 1 Lock Core, Locking (Lock) Parallel - Parallel (Pail) Bob - Orgy (Pail Finish)
19	6-NW1630MPD3 / Worksurface Height File/File Pedestal No Riser Support, Use with 30"D Worksurfaces, 15.625"W x 29.875"D x 27.875"H (OFS)	1	Each		T - TI (Material) De2. Descr (De2) (Chanci Finish) De2. Descr (De2) (Crop Borner Finish) De2. Descr (De2) (Borton Dower Finish) Le3 Finished (Back) Le3 Finished (Back) Le3 Roughest - Load Core, Locking (Lock) Parallel - Parallel (Pull) Bko - Orgy (Pull Finish)
20	NS6-1010291 / Staks Panel 18"W X 1"D X 27.875"H (OFS)	2	Each		T - TR ((Material) Dx2 - Desert (Dx2) (Finish, TFL)
21	NS6-1010292 / Staks Peds 15.625"W X 17.875"D X 27.875"H (OFS)	1	Each		T - TB (Material) Da ² - Desert (Da ²) (Dansis Finish) Da ² - Desert (Da ²) (Da Drawer Finish) Da - La niel (Back) Da - La niel (Back) da - La niel (Back) Parallel - Parallel (Pall) Bko - Onyx (Pall Finish)
22	NS6-1010293 / Staks Tops 48"W X 18"D X 1.125"H (OFS)	1	Each		T. Tü Aipl-P Edge (Material) -WWW-Tü Wood Grain With MMn Pp Edge (Top Frink) Dic - Desett (Dic) (Top Frink), TLW Wood Grain) for a structure (Dic)
23	NS6-1010294 / Staks Tops 30"W X 18"D X 1.125"H (OFS)	1	Each		 T. T. H. Hol-Pp Edge (Material) -WW - TH Wood Grank With 2Mm Pp Edge (Top Finish) D4 - Desert (D2) (Top Finish, TFL Wood Grains) Desert (Edge) Da - Desert (Edge) Da - Desert (D2) (Edge Finish, TFL) G1 - No (Grammet) (Grommet) G1 - No (Grammet) (Grommet Finish) A9F - No Catout (Never Catout)
24	6-6019SC / Floor Storage Cushion, Use with 60" wide floor storage, position over entire unit (OFS)	1	Each		Grade 7 Material (Grade, Cushione) Maharan Boundary (Grade 7 Material) Allure 003 (Fabric, Maharam Boundary 466193)

Item No.	Description	Quantity	Unit	Unit Price	Extended Price
25	6-NL6019FSR / 60x19x23 Floor Storage - w/36"W Lateral File Drawer on Right (OFS)	1	Each		$\begin{array}{cccccccccccccccccccccccccccccccccccc$
26	3VT-LX-C4848-24 / Victory LX Table Base 3-Leg, Adj cross channels 59.1"- 82.2" both sides, Ht Adj w/ 23" feet (ESI)	1	Each		Hitack Funish Ls (PINISH)
27	NCCB001 / CASEGOODS, LOCK CORE WITH KEY, BLACK, NO 001 (NATIONAL)	4	Each		
28	WW1830PFHM / WAVEWORKS, 18DX30W, STORAGE UNIT, HINGED DOOR, METAL (NATIONAL)	3	Each		5 - Integrated (PULL) Ks1B - Specify 1 Black Core Separate (LOCK) Sd - Standard, Non-Metallic Paint (PAINT GROUP) 462 - Cinder (PAINT COLOR)
29	WW1836PFHM / WAVEWORKS, 18DX36W, STORAGE UNIT, HINGED DOOR, METAL (NATIONAL)	1	Each		5 - Integrated (PULL) Kill - Specify I Black Core Separate (LOCK) Stock Mand, Non-Metallic Paint (PAINT GROEN) 462 - Cinder (PAINT COLOR)
30	WW1850BCHLL / WAVEWORKS, 18WX50H, BOOKCASE, LEFT DOOR, SET ON, LAMINATE (NATIONAL)	1	Each		Ks1B - Specify I Black Core Separate (LOCK) Pt - Por co (DRAWER/DOOR LAMINATE COLOR) 488 - Frost White (CHASSIS LAMINATE COLOR)
31	WW1850BCOL / WAVEWORKS, 18WX50H, BOOKCASE, OPEN, SET ON, LAMINATE (NATIONAL)	1	Each		488 - Frosty White (CHASSIS LAMINATE COLOR)
32	WW233629PU10L / WAVEWORKS, 23DX36WX29H, PEDESTAL, RIGHT, MULTIFILE BB/F/LF (NATIONAL)	1	Each		87Mb - Beam, Cinder (PUIL) X - No Grommet (GROMMET) Ks2B - Specify 2 Black Core Separate (LOCK) 488 - Frosty White (DRAWERDOOR LAMINATE COLOR) 488 - Frosty White (CHASSIS LAMINATE COLOR)
33	WW2336LFM2L / WAVEWORKS, 23DX36W, LATERAL FILE, UNDERSURFACE, 2 DRAWER, LA (NATIONAL)	1	Each		87Mb - Beam,Cinder (PULL) X - No Grommet (GROMMET) Ks1B - Specify 1 Black Core Separate (LOCK) 488 - Frosty White (DRAWER/DOOR LAMINATE COLOR) 488 - Frosty White (CHASSIS LAMINATE COLOR)
34	WW2336PUHL / WAVEWORKS, 23DX36W, DOUBLE DOOR, UNDERSURFACE, LAMINATE (NATIONAL)	2	Each		87Mb - Beam,Cinder (PULL) X - No Grommet (GROMMET) Ks1B - Specify I Black Core Separate (LOCK) 488 - Frosty White (DRAWER/DOOR LAMINATE COLOR) 488 - Frosty White (CHASSIS LAMINATE COLOR)
35	WW24A72WSSDL / WAVEWORKS, 24DX72W, STORAGE CREDENZA SURFACE, RECT, HPL (NATIONAL)	2	Each		M - Main (SUPPORT) V488 - So end Pvc-prosty White (RIM PROFILE) X - No Warmert (GROMMET) X - No Warmert (WIRE MANAGER X - Old Wile Manager (WIRE MANAGER C - Standard Laminate (TOP LAMINATE GROUP) 488 - Frosty White (LAMINATE COLOR)
36	WW3650BCOHMARL / WAVEWORKS, 36WX50H, BOOKCASE, SET-ON, STYLE A, RIGHT, LAM (NATIONAL)	1	Each		Pt - Portico (DRAWER/DOOR LAMINATE COLOR) 488 - Frosty White (CHASSIS LAMINATE COLOR)

Item No.	Description	Quantity	Unit	Unit Price	Extended Price
37	WW3650BCOHMBL / WAVEWORKS, 36WX50H, BOOKCASE, SET-ON, STYLE B, LAM 9 (NATIONAL)	2	Each		Pt - Portico (DRAWER/DOOR LAMINATE COLOR) 488 - Frosty White (CHASSIS LAMINATE COLOR)
38	NCCB002 / CASEGOODS,LOCK CORE & KEY,BLACK,NO 002 (NATIONAL)	6	Each		
39	WURA-2442-LJSC / Worksurface, Rect,24Dx42W,Lam,Edgeband,Std Core,No Cbl Met. (HAWORTH)	1	Each		Linen, Grade A Linen, Grade A
40	WURA-3072-LJSC / Worksurface, Rect, 30Dx72W, Lam, Edgeband, Std Core, No Cbl Mgt, (HAWORTH)	1	Each		Linen, Grade A Linen, Grade A
41	ZUBF-0000-PN / Flush Mount Plate (HAWORTH)	1	Each		
42	LSET-2 / HW,Lock Set, Keyed Alike,Lock Plug And Key, Qty Of 2 (HAWORTH)	2	Each		Black, Grade A
43	STP-W26-TH / Pip Table, 26H, Hard Glide, Wood (HAWORTH)	1	Each		Walnut Hardwood (Vh) Walnut Hardwood, Grade C Charcoal, Grade A
44	JCPT-0230-SJA / X Series, Combo Unit, 27.5"H x 30"W,File(L), Box, Box(R), LatFile, Ptd Drw Frnt, Ptd Lock Rail, J Pull, TchLtch, A, Glides (HAWORTH)	1	Each		Charcoal, Grade A Black, Grade A
45	JTPL-1830-JYJYS / X Series, Common Top, Prd Frnt, Lam Top, 18.75Dx30W, 3mm Plstc Usr, 1mm LH,3mm Bck,1mm RH (HAWORTH)	1	Each		Linen, Grade A Linen, Grade A
46	JCTB-24 / X Series, Pedestal, Cushion Top Kit, 24"D (HAWORTH)	1	Each		Floyd Kvadrat (S6) Floyd Kvadrat (S6) - 1760, Grade B
47	JPMA-24-SJC / X Series,Pedestal,Mobile,B/ F,24"D,PtdDrwFrt, Stl Lkrl,J Pull,Cstr,No Top (HAWORTH)	1	Each		Charcoal, Grade A Black, Grade A
48	SPLM-5037 / Tackboard,Wall- Mounted,Universal 22In. X 42In. (HAWORTH)	1	Each		SPLM-5037 / Tackboard,Wall- Mounted,Universal 22In. X 42In.

SUBMISSION OF QUOTE AND EVALUATION OF OFFERS

1. The following judiciary provisions, that the contracting officer has indicated are applicable, are incorporated in this solicitation: [Contracting officer check as appropriate.]

Provision B-1, Solicitation Provisions Incorporated by Reference (SEP 2010)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address: http://www.uscourts.gov/procurement.aspx.

<u>X</u> Provision 2-100, Brand Name or Equal (APR 2013)

_____ Provision 3-135, Single or Multiple Awards (JAN 2003)

(The contracting officer may incorporate additional clauses – by reference or in full text – or provisions in the above template, provided they do not duplicate or conflict with clauses which are in the GSA contract. Refer to the Guide to Judiciary Policy, Vol 14, Chapter I, <u>Appx 1B</u> to determine, if the provision or clause can be included by reference or must be included in full text. If any provisions are incorporated by reference, Provision B-1 also must be marked as applicable. Use of certain clauses/provisions may require a one-time delegation of procurement authority.)

DELIVERY ORDER TERMS AND CONDITIONS

The terms and conditions in the GSA contract are invoked by referencing the GSA contract number in the delivery order. The following standard judiciary provisions and clauses are also incorporated into this request and will be included in the resulting delivery order.

1. Clause B-5, Clauses Incorporated by Reference (SEP 2010)

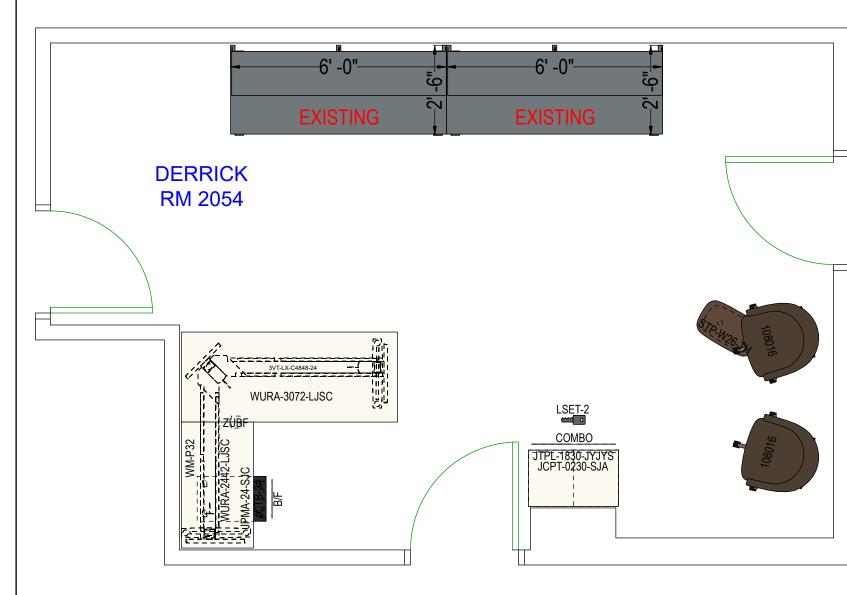
This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address:

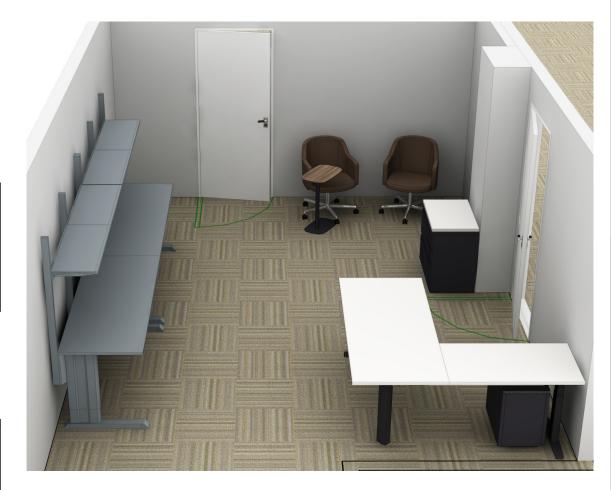
http://www.uscourts.gov/procurement.aspx/

2. The contractor shall comply with the clauses in this paragraph that the contracting officer has indicated as being incorporated in this delivery order: [*Contracting officer check as appropriate.*]

- X Clause 1-15 Disclosure of Contractor Information to the Public (AUG 2004)
- _____ Clause 2-35 F.o.b. Destination, Within Judiciary's Premises (JAN 2003)
- _____ Clause 2-130 Energy Efficiency in Energy-Consuming Products (APR 2013)
- _____ Clause 2-135 IEEE Standard for Environmental Assessment of Personal Computer Products (APR 2013)
- Clause 6-85 Commercial Computer Software License (APR 2013)
- _____ Clause 6-105 California E-Waste Fee (APR 2013)
- X Clause 7-30 Public Use of the Name of the Federal Judiciary (JUN 2014)
- <u>X</u> Clause 7-35 Disclosure or Use of Information (APR 2013)
- _____ Clause 7-115 Availability of Funds (JAN 2003)
- _X__ Clause 7-130 Interest (Prompt Payment) (JAN 2003)
- X Clause 7-140 Discounts for Prompt Payment (JAN 2003)
- <u>X</u> Clause 7-235 Disputes (JAN 2003)

**CONFIRM ALL DOOR LOCATIONS







DERRICK RM 2054

GENERAL NOTES

1. DO NOT SCALE DRAWING.

2. DRAWING AND MATERIAL PRESENTED IS THE PROPERTY OF IOI AND MAY NOT BE DUPLICATED, USED OR DISCLOSED WITHOUT THE WRITTEN CONSENT OF IOI.

3. VERIFY ALL DIMENSIONS ON SITE AND REPORT ANY DISCREPANCIES TO IOI.

4. PRODUCT DIMENSIONS SHOWN ARE NOMINAL. STANDARD MANUFACTURING TOLERANCES SHALL APPLY.

5. PRODUCTION WILL NOT BEGIN UNTIL ORDER IS RECEIVED AND APPROVAL DRAWING SETS ARE SIGNED.

REVISIONS

REV	REVISION DESCRIPTION	DATE
1	DRAW OFFICES	5/14/2021
2	REV2 - REVISE PER FEEDBACK	6/1/2021
3	REVISIONS CONTINUED	6/7/2021
4	REV3 - REVISE PER EMAIL	6/17/2021

CLIENT APPROVAL

APPROVED APPROVED, AS REVISE, RESUBMIT

APPROVAL

CUSTOMER NAME:

USDC FORT SMITH

SITE ADDRESS: 30 S 6TH STREET #10308

FORT SMITH,

72901

BRETT HAGY

479-709-5454

PROJECT NAME:

OFFICE RELOCATION

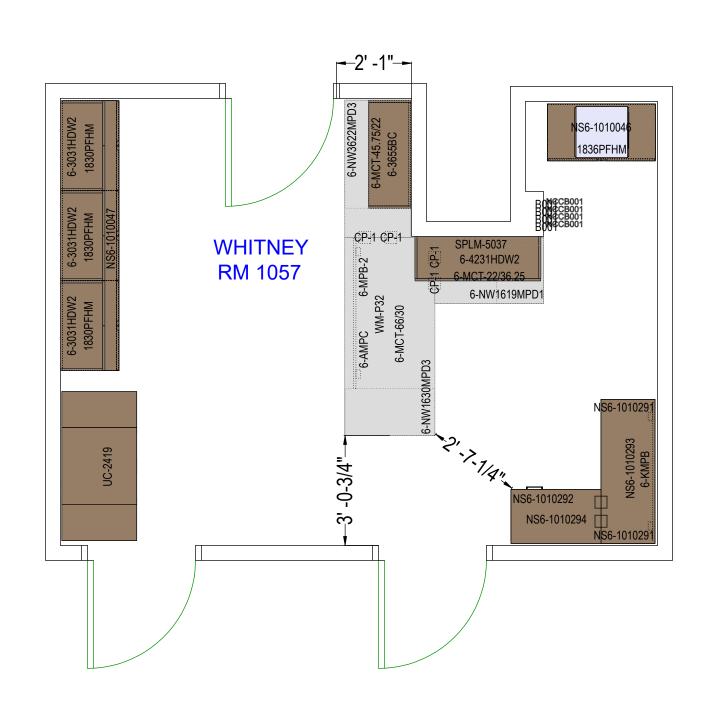
ACCOUNT LESLIE GARDNER 479-799-9044 DRAWING TITLE: SPACE PLAN

ESIGNER: Courtney Caravello ROJECT COORD: PROJECT NO:

 BRENDA
 4397

 SCALE:
 1/4" = 1'-0"
 SHEET NO:

 1/4" = 1'-0"
 1/4







WHITNEY RM 1057



GENERAL NOTES

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APPROVAL

CUSTOMER NAME:

USDC FORT SMITH

site address: 30 S 6TH STREET #10308

FORT SMITH,

72901

BRETT HAGY

479-709-5454

PROJECT NAME:

OFFICE RELOCATION

LESLIE GARDNER 479-799-9044 DRAWING TITLE: SPACE PLAN

 Designer:
 Courtney Caravello

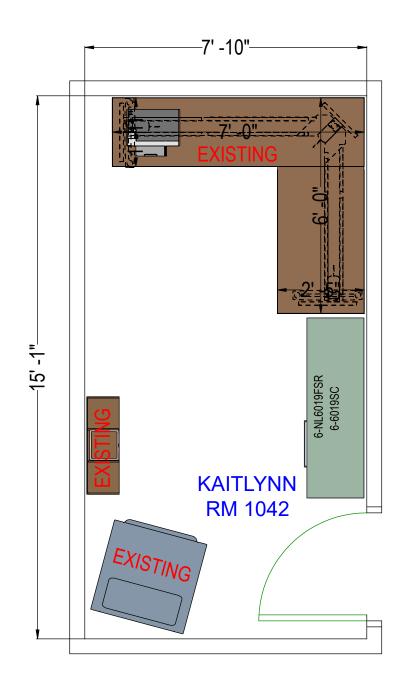
 PROJECT COORD:
 PROJECT NO:

 BRENDA
 4397

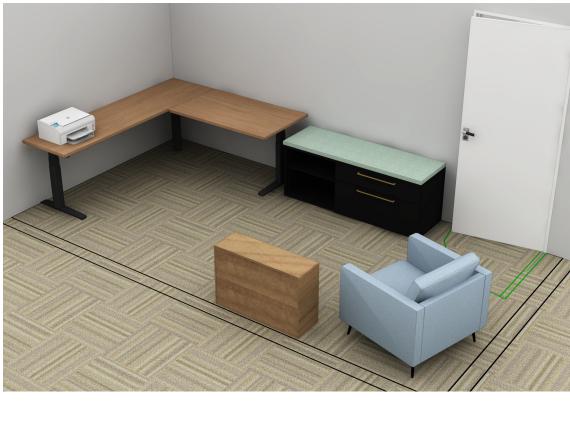
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6/23/2021



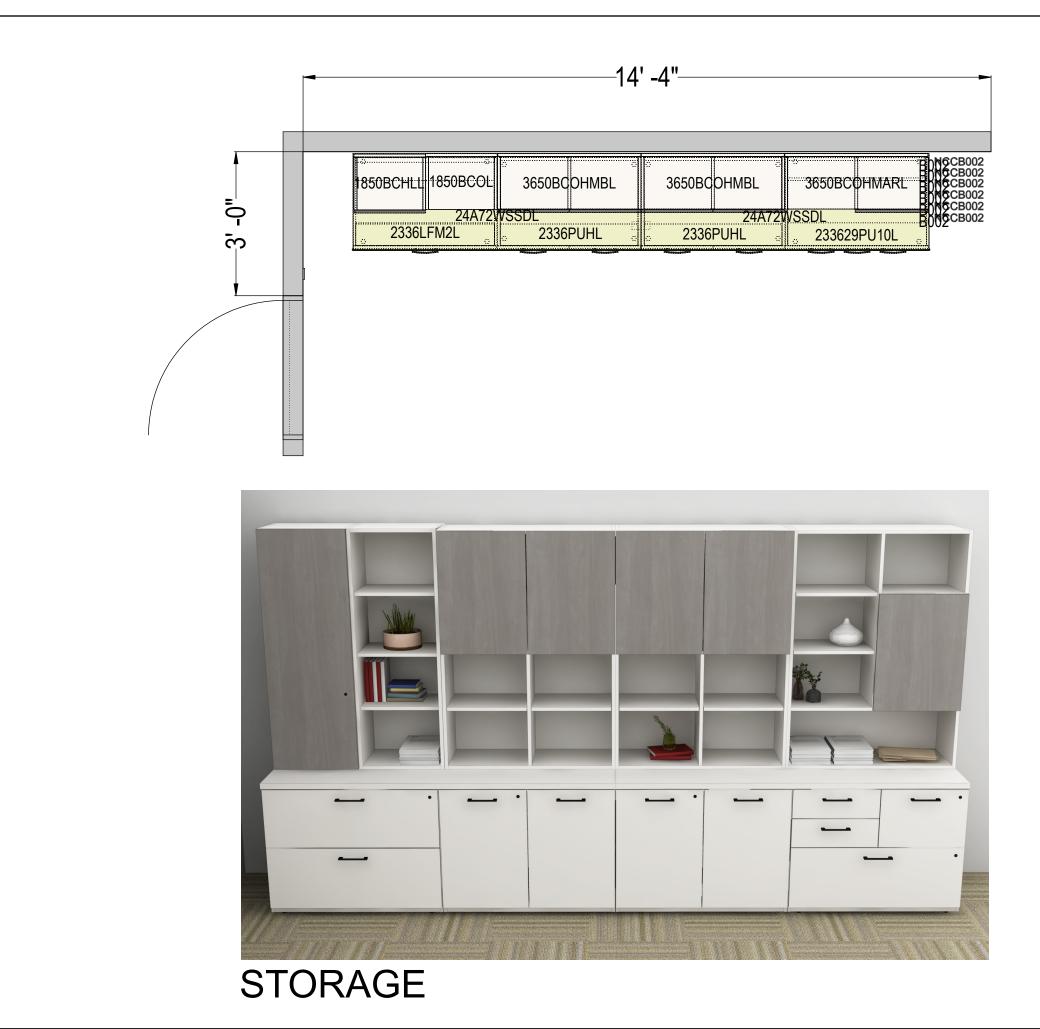
**CONFIRM CHAIR & STORAGE DIMS





KAITLYNN RM 1042

GENERAL NOTES
1. DO NOT SCALE DRAWING.
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REVISIONS
REV REVISION DESCRIPTION DATE 1 DRAW OFFICES 5/14/2021 2 REV2-REVISE PER FEEDBACK 6/1/2021 3 REVISIONS CONTINUED 6/1/2021 4 REV3 - REVISE PER EMAIL 6/17/2021
APPROVED AS
APPROVAL
CUSTOMER NAME:
USDC FORT SMITH
SITE ADDRESS: 30 S 6TH STREET #10308
FORT SMITH, 72901
BRETT HAGY
479-709-5454 PROJECT NAME:
ACCOUNT LESLIE GARDNER
479-799-9044 DRAWING TITLE: SPACE PLAN
DESIGNER:
Courtney Caravello PROJECT COORD: PROJECT NO:
BRENDA 4397
1/4" = 1'-0" 3/4



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CLIENT APPROVAL	
APPROVED, AS	
REVISE, RESUBMIT	
APPROVAL	
APPROVAL CUSTOMER NAME:	
APPROVAL CUSTOMER NAME: USDC FORT SMITH	
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APPROVAL CUSTOMER NAME: USDC FORT SMITH SITE ADDRESS: 30 S 6TH STREET #10308 FORT SMITH, 72901	
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4397

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SHEET NO:

BRENDA

1/4" = 1'-0"

SCALE: